



## CLEVELAND COUNTY BUDGET BOARD

### MINUTES

**MONDAY, MAY 14, 2018**

The regularly scheduled meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 14th day of May 2018 in the Conference Room at 122 E. Eufaula, by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman  
Jim Reynolds, Vice-Chairman  
Tammy Belinson, County Clerk/Secretary  
Rod Cleveland, Member  
Todd Gibson, Member  
Harold Haralson, Member  
Douglas Warr, Member  
Marilyn Williams, Member

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Susan Burr, Daniel Thatcher, Undersheriff Blake Green, Melinda Duke, Christie Morren, Kathy Singer, Bryan Jenkins, Brenda Hill, John Roberts, Tony Terrell and Billijo Ragland.

After the reading of the minutes of the regular meeting of **April 9, 2018** and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**.

Marilyn Williams seconded the motion.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes. Motion carried.

#### **A. Items of Business:**

1. There was no **update** on the HR Department at this time.
2. Melinda Duke **updated** on the Purchasing Department by saying that the online auction closed for the Health Department and was successful. She made inquiry if any offices needed paper shredding services. She will send a memo to everyone on this item and go out for quotes.
3. Tammy Belinson, County Clerk, said she placed some papers in front of each member of the figures that Vicki Wilson gave the county to budget to and was previously approved by the Excise Board; on the second page is a comparison of what everybody asked for as compared to last year and budgeted to exactly what Vicki said could be budgeted to, which is \$47,529,537.00; on the third page is a comparison going back to 2012. She said Daniel Thatcher did a great comparison chart.

Tammy Belinson moved to **approve the Fiscal Year 2018-2019 Budget** in the amount of \$47,529,537.00 and that any additional funds over that amount be put into the Capital Improvement Fund. Jim Reynolds seconded the motion. The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.  
 Motion carried.

Department	FY 17-18 Budget Total	FY 18-19 Budget Total
Assessor	\$ 1,043,956.00	\$ 1,061,141.00
Assessor - Visual Inspection	\$ 1,040,075.00	\$ 1,139,939.00
Building Maintenance	\$ 776,158.00	\$ 821,253.00
Capital Improvement Fund	\$ 17,476,516.26	\$ 18,013,960.00
Commissioners - Admin	\$ 765,808.00	\$ 781,148.00
Commissioners - General Gov.	\$ 3,567,589.00	\$ 3,567,589.00
Commissioners - Highway Gen.	\$ 1,713,135.00	\$ 1,708,763.00
County Auditor	\$ 200,000.00	\$ 200,000.00
County Clerk	\$ 1,494,453.00	\$ 1,540,813.00
Court Clerk	\$ 1,622,263.00	\$ 1,623,154.00
District Court	\$ 170,416.00	\$ 174,277.00
Election Board	\$ 727,800.00	\$ 722,989.00
Emergency Management	\$ 226,000.00	\$ 205,639.00
Employee Insurance & Benefits	\$ 800,000.00	\$ 376,576.00
Excise Board	\$ 5,000.00	\$ 6,000.00
Fairgrounds	\$ 392,012.00	\$ 399,250.00
Flea Fair	\$ 71,500.00	\$ 81,500.00
HR Department	\$ 197,405.00	\$ 191,514.00
IT Department	\$ 411,204.00	\$ 551,046.00
Law Library (DA's)	\$ 32,327.00	\$ 32,327.00
OSU Extension	\$ 415,318.00	\$ 427,318.00
Purchasing Department	\$ 152,766.00	\$ 157,616.00
Sheriff	\$ 8,014,729.00	\$ 9,784,910.00
Treasurer	\$ 1,277,578.00	\$ 1,264,902.00
	\$ 42,594,010.26	\$ 44,836,584.00
Reserve	\$ 2,513,987.00	\$ 2,692,953.00
<b>GRAND TOTAL</b>	<b>\$ 45,107,997.26</b>	<b>\$ 47,529,537.00</b>

4. County Clerk Tammy Belinson moved to **approve scheduling a Public Hearing** for June 11, 2018, at 10:30 a. m., Cleveland County FY 2018/2019 Budget and to **publish the Notice of Public Hearing** on Wednesday, May 30, 2018.

Douglas Warr seconded the motion. The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.  
 Motion carried.

5. **Douglas Warr, County Assessor**, moved to **approve the extension of the Board of Equalization Meeting** per Title 68, Section 2863, of the Oklahoma Statutes. Douglas Warr, County Assessor is requesting that the Cleveland County Budget Board extend the Board of Equalization meeting deadline to no later than July 31, 2018, to allow time to process any late protest. Tammy Belinson seconded the motion.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.  
 Motion carried.

6. Jim Reynolds moved, seconded by Marilyn Williams, to **approve** the Transfer of Appropriations regarding the following:

(Per O.S. Title 68, Chapter 1, Art. 30, Sect. 3021 & O.S. Title 62, Chapter 2, Sect.461.)

- a. **From** Election Board, **SL2**, Maintenance & Operations, \$600.00 **to** Election Board, **SL3**, Capital Outlay, \$600.00;
- b. **From** Fairgrounds, **SFG1B**, County Fair Part Time Help, \$3,287.84 **to** Fairgrounds, **SFG2**, County Fair M & O, \$3,287.84;
- c. **From** Fairgrounds, **SFG1C**, Fairgrounds Travel, \$1,000.00 **to** Fairgrounds, **SFG3**, Fairgrounds Capital Outlay, \$1,000.00;
- d. **From** Sheriff, **SHE3**, Sheriff Capital Outlay, \$8,738.61 **to** Sheriff, **SHE1A**, Sheriff Personal Services New, \$8,738.61;
- e. **From** Sheriff, **CRBRE1A-300**, Sheriff Revolving Personal Services Detention, \$88,434.55 **to** Sheriff, **CFBRE2-300**, Sheriff Revolving M & O Detention, \$88,434.55;
- f. **From** Sheriff, **SHE1C**, Sheriff Travel New, \$18,121.39 **to** Sheriff, **SHE1A**, Sheriff Personal Services New, \$18,121.39;
- g. **From** Sheriff, **CFBCHS2**, Sheriff Courthouse Security Service Fee M & O, \$65,000.00 **to** Sheriff, **CFBCHS1A**, Sheriff Courthouse Personal Services, \$65,000.00;
- h. **From** Sheriff, **CFB3**, Sheriff Service Fee Capital Outlay, \$556.95 **to** Sheriff, **CFB2**, Sheriff Service Fee M & O, \$556.95;
- i. **From** Building Maintenance, **SM2**, Maintenance & Operations, \$12,875.18 **to** Building Maintenance, **SM1A**, Personal Services, \$12,875.18;
- j. **From** General, **R3**, Capital Outlay, \$32,576.05, **to** I.T./Commissioners, **K1A**, Personal Services, \$32,576.05;
- k. **From** Sheriff, **SHE2**, Sheriff Maintenance & Operations New, \$30,000.00 **to** Sheriff, **SHE1A**, Sheriff Personal Services New, \$30,000.00;
- l. **From** Assessor, **HR1A**, Assessor Reval Payroll, \$35,000.00 **to** Assessor, **HR2**, Assessor Reval M & O, \$35,000.00;
- m. **From** Assessor, **HR1A**, Assessor Reval Payroll, \$10,000.00 **to** Assessor, **HR3**, Assessor Reval Capital Outlay, \$10,000.00;
- n. **From** Assessor, **H2**, Assessor M & O, \$5,000.00 **to** Assessor, **H3**, Assessor Capital Outlay, \$5,000.00; and

**o. From Assessor, H1A, Assessor Payroll, \$15,000.00 to General, H3, Capital Outlay, \$15,000.00.**

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.  
Motion carried.

**B. No new business to present at this time.**

**C. During Budget Board Members concerns about County Business, County Clerk Tammy Belinson asked that all open purchase orders be reviewed by the different offices and close the ones that won't be spent.**

Chairman Stacy said TIF discussions are taking place on University North Park and some of the initial options are not favorable to the taxing ad valorem districts. Negotiations are taking place for Cleveland County's portion on this and he will update the Board as information is received.

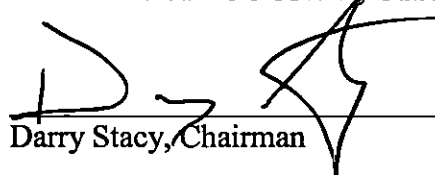
**D. There were no comments made from the public.**

**E. There being no further business to come before the Board, Harold Haralson moved that the meeting be adjourned at 10:50 a.m. Marilyn Williams seconded the motion.**

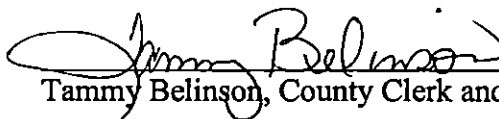
The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.  
Motion carried.

(Clerk's Note: The agenda was posted Friday, May 11, 2018 @ 8:30 A.M.)

**BUDGET BOARD  
CLEVELAND COUNTY, OKLAHOMA**

  
Darry Stacy, Chairman

**ATTEST:**

  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
Deputy County Clerk



**Agenda Item:** Cleveland County Budget Board Meeting  
**Name of Person Submitting Request:** Tammy Belinson  
**Address:** County Clerk's Office  
**Phone:** 405/366-0285  
**Date Requested:** 5/11/2018

**Description of Agenda Item Including purpose for consideration by Board of County Commissioners (include type of Motion requested).**

Discussion, Consideration, and/or Action to approve the extension of the Board of Equalization Meeting per Title 68, Section 2863, of the Oklahoma Statutes. Douglas Warr, County Assessor is requesting that the Cleveland County Budget Board extend the Board of Equalization meeting deadline to no later than July 31, 2018, to allow time to process any late protest.

**Acknowledge:** \_\_\_\_\_ **(Chairman)**      **Date Assigned:** \_\_\_\_\_  
   \_\_\_\_\_ **(Member)**      **Applicant Notified:** \_\_\_\_\_  
   \_\_\_\_\_ **(Member)**      **Routine (Consent) Item:** \_\_\_\_\_

**Other Parties Notified:** \_\_\_\_\_  
   \_\_\_\_\_  
   \_\_\_\_\_  
   \_\_\_\_\_





**Douglas Warr, AAS**

Cleveland County Assessor

201 S. Jones, Room 120

Norman, OK 73069

Phone (405) 366-0230

Fax (405) 366-0212

[www.clevelandcountyassessor.us](http://www.clevelandcountyassessor.us)



As per Title 68, Section 2863 of the Oklahoma Statutes, I am requesting that the Cleveland County Budget Board extend the County Board of Equalization into Special Session with a meeting deadline between June 1 and no later than July 31, 2018. The board shall conduct no other business than the hearing or adjudication of such appeals pending pursuant to the provisions of Section 2801 et seq. of this title.

Respectfully Submitted,

Douglas Warr  
Cleveland County Assessor  
May 12, 2018

